

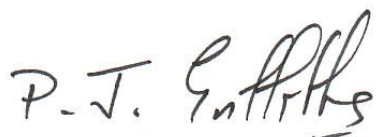
18 January 2010

Dear Parents

I wrote last term to advise you of the absence of Dr Andrew Powell. Both he and I hoped that he would return at the beginning of this term, but this has not been possible. I am very aware of the difficulties this has caused in the teaching of Chemistry to your son or daughter and I have tried to minimise this and, at the same time, ensure the quality of teaching. I have prevailed on Mr Ron Smith, who was Head of Science and also Head of Chemistry at Solihull School, to take over all Dr Powell's teaching. Mr Smith is a superb classroom practitioner and will provide excellent temporary cover.

I am sorry that this change has been necessary and I am sure that you will join with me in wishing Dr Powell a speedy recovery.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. J. G. Smith'. The signature is written in a cursive style with a horizontal line underneath the name.