



SOLIHULL

Careers Policy

Owner: Deputy Head: Teaching & Learning
Reviewer: Head of Careers

Last Reviewed: September 2018

Version 1

Introduction

Solihull School recognises that an effective Careers Department can help to prepare pupils to make important decisions and manage key transitions, both within an educational context and beyond.

This policy document sets out Solihull School's arrangements for the provision of Careers education, information, advice and guidance (CEIAG).

Solihull School Careers Department: Policy

1. Aims and Objectives

Solihull School's Careers Department aims to:

- Offer independent and impartial advice by our Head of Careers
- Equip pupils to make informed choices at key transition points
- Encourage pupils to explore a wide range of career aspirations throughout their time at school
- Support pupils as they explore what education and/or training is necessary to achieve their career aspirations
- Facilitate meaningful encounters with local and national employers
- Promote equality of opportunity through challenging stereotypes

2. Student Entitlement

During their time at Solihull School, all pupils can expect to be able to:

- Access the Careers Department when making options choices
- Access the Careers Department when researching and making applications for university and/or apprenticeships
- Access current and unbiased information on future learning, training and career options
- Access meaningful encounters with a representative from the world of work and/or education provider. This could be through assemblies, Careers Lunches, visits and taster days
- Receive a 1-1 meeting with the Head of Careers at key points
- Receive psychometric testing, full report and explanation thereof, to support education and career choices

3. Parental Involvement

Solihull School is keen to foster parental involvement in the Careers programme, via – but not limited to:

- Meetings with the Head of Careers at key Parents' Evenings (Fourths, Upper Fifth, Lower Sixth & Upper Sixth – i.e. Years 9, 11, 12 & 13)
- Attendance at the Post 18 Pathways evening, at which the Head of Careers presents
- Personal meetings, with or without the student present, available on request
- Invitation to the Study Abroad Fair
- Invitation to the Careers & HE Convention

- Regular sharing of Careers information on social media
- Requests to become Career Mentors