



SELLING AS NEW UNIFORM

The Parents Association aim to hold three 'big' sales of As New Uniform annually, in September, January and June. The As New Sale Shop opening times will be communicated to parents during the term and is located in one of the small rooms on the outside of the Leonard Stevens Building (behind the refectory).

The PA take a 50% commission on any items sold. You will be able to collect any monies raised from your sold items, (less the 50% donation to the PA) from the main school reception. We will notify you by e-mail or text if you have sold items and have money to collect. The money will be kept for 1 year and if it has still not been collected after that time it will be donated to the PA.

We will keep any unsold items for up to 1 year and try to sell them in the shop or at sales. After this time unsold items which you have not contacted us about collecting will either be donated to charity or otherwise disposed of.

Forms and Labelling

If you wish to sell uniform, you must complete a **sale form, seller's information and disclaimer form** and **label each item**. The Sale Form and Information & Disclaimer Form can be found on the Parents Association website.

The label must have the date donated, item number, size and price - to the nearest 50p - on the front (corresponding to your sales form). Your surname, mobile phone number and e-mail address **MUST** be on the back of your label. This information is necessary so that we can work out how much we owe you and can let you know by text or e-mail.

No.	Size	Surname
Date Donated		
Price		Mobile. No.
		e-mail address

Reverse of Label

Please fasten labels securely – sticky labels tend to fall off but safety pins are good. Labels need to be large enough that they do not get lost.

Pricing

There is a guideline to pricing on the Parents Association website where we have set out the prices the PA sells donated items for and some recommended prices for parents.

Please Note

- 1 Any items you wish to **sell** should be **clean** and in **good condition**.
- 2 **We cannot sell discontinued uniform.**
- 3 We are now only selling items with the school badge edged white with “Perseverantia” underneath and those that have “Solihull” under the badge NOT those that are edged with red or have “Solihull School” underneath as these items are now discontinued .
- 4 We will only sell rugby and hockey kit in the Christmas and Easter terms and cricket kit in the Easter and Summer term as we haven’t the space available in the shop to sell all kit all year round.
- 5 We do not sell school shoes or any footwear including football, rugby and cricket boots as we find they do not sell and we end up with too many in the As New Shop.

Any items not suitable for sale will be given to charity.

If you have any queries please email prez.sspa@hotmail.co.uk

Many thanks

SSPA