

### SELLING NEARLY NEW UNIFORM INFORMATION

The Parents' Association aim to hold three termly Saturday sales and monthly Monday sales of nearly new uniform each school year. For dates, times and location information please check <https://www.pta-events.co.uk/sspa/>.

Donations are greatly received and can be left in the main reception at either campus. We simply ask items should be **clean** and in **good condition**.

There is also the facility for parents to sell uniform items the process for which is outlined below:

1. All items must be current uniform, clean and in good condition;
2. All items must be labelled with completed labels as per the template provided and attached to the item using safety pins;
3. All items must be listed on the Seller Form which must also be completed and signed;
4. Items should be packaged with a completed Seller Form and dropped to the main reception at either campus. These will then be processed by the SSPA team at the next uniform sale;
5. For suggested pricing please see the Price Guide which can be found on the SSPA website or via PTA Events;
6. Parents are paid 50% of the sale price with the balance being donated to the Parents' Association;
7. Payments are made once per year following the final sale of the Summer Term and cash will be left in a named envelope at Warwick Road main reception. Sellers will be notified by SMS when there is an envelope to be collected and these will be available until the end of the Christmas Term at which point uncollected envelopes will be donated to the Parent's Association.
8. We will keep any unsold items for up to 1 year. After this time, unsold items which have not been requested for return will either be donated to charity or otherwise disposed of.

If you have any queries please email [prez.ssipa@hotmail.co.uk](mailto:prez.ssipa@hotmail.co.uk).

Thank you for your support for the Solihull School Parents' Association.

Kindest regards & best wishes,

*The SSPA Team*